How to Claim Commencement Tickets

- 1. If you are not registered already, click 'Register Your Student Account'
- 2. Enter your Student ID and press 'Activate"



1	
Password •	
WARNING!	
and safety measures to curl Please follow all posted inst Coastal's campus. There is a	the spread of COVID-19. tructions while visiting an inherent risk of exposure t
COVID-19 in any public plac present. COVID-19 is an exti that can lead to severe illnes S.C. Department of Health a persons 65 years of age and underlying medical conditio By visiting Coastal's campus risks related to exposure to I Accept	e where other people are remely contagious disease ss and death. According to th ind Environmental Control, d older and persons with ns are especially vulnerable. s you voluntarily assume all COVID-19.
COVID-19 in any public plac present. COVID-19 is an exit that can lead to severe illnes S.C. Department of Health a persons 65 years of age and underlying medical conditio By visiting Coastal's campus risks related to exposure to I Accept	e where other people are remely contagious disease ss and death. According to th and Environmental Control, d older and persons with ns are especially vulnerable. s you voluntarily assume all COVID-19.

3. Fill in ALL your information, make sure it is correct and press 'Next'

Activate Account

Please confirm all required addresses and phone numbers are completed for your account.

YOUR NAME		* Billing Address Ed
YOUR EMAIL @coastal.e Account Number 123	du 1456	
Your Information		
* Email	@coastal.edu	Shipping Address
* Confirm Email		
* Password		
* Confirm Password		
Note: Your email address	will also be your user name to sign in.	
Phone Numbers		
Cell	XXX-XXX-XXXX	
Ducinees	XXX-XXX-XXXX	
Business		



Next

4. After registering your account, you will be directed to this page:

COASTAL CAROLINA UNIVERSITY BUY TICKETS ENTER	PROMO CODE COMMENCEMENT MY ACCOUNT LOGOUT
	Enter Promo Code Go
	Commencement December 11th

- 5. Select 'Find Tickets'
- 6. You must select ONE graduate ticket (if you plan to participate in the ceremony)
- 7. If you have guests coming, you may only select FOUR (4) tickets. If no guests are attending, leave 0
- 8. Select 'Continue'

Fall Commencem	ent December 11th
Graduate Ticket	
Fall Com Fri, Dec 11 202 If you plan to Price Level 2	mencement 2020 (12/11) 20 at 1:00 pm attend the ceremony, you are required to select one ticket here. Fall Commencement
Family Ticket	
Fall Com Fri, Dec 11 202 Please add (4 tickets, no mo TICKETS ARE	Mencement 2020 (12/11) 20 at 1:00 pm I) Four tickets here if you plan to have guests attend the ceremony. You may only select (4) Four ore and no less. Your guests' tickets will be assigned on a next best available seat basis. THESE NON-TRANSFERABLE TO OTHER GRADUATES.
Price Level 1	Fall Commencement
CANCEL	CONTINUE

9. Seating is assigned to the next best available pod of (4) four. Tickets will be emailed to the student email provided as downloadable PDF's. Each PDF is a separate ticket with a unique barcode.

10. Select 'Add Package'

Your Package

Graduate Ticket			Package Delivery Method		
Fa Fri, Qui Pric Sec Rov Sea	II Commencement 2020 (12/11) Dec 11 2020 at 1:00 pm antity: 1 te Level: 2 tel: GA ttion: GA w: GA tt: GA tt: GA	\$0.00 <u>details</u>	۲	Print at Home - Commencemen Print at Home PDF arrive to your ema after claiming your Check Your Span of for PDF tickets if your receive them in a t YOU will receive or attachment with m less	tt - \$0.00 tickets will il inbox shortly tickets. Please or Junk boxes bu do NOT imely fashion. he PDF iultiple tickets.
Qui Fri, Qui Price Sec Rov Sea	Il Commencement 2020 (12/11) Dec 11 2020 at 1:00 pm antity: 4 tec Level: 1 rel: 1 tion: 101 w: A at: 2-5	\$0.00 <u>details</u>	PAC Subtot Deliver	KAGE SUMM/ al y Charge Charge	ARY \$0.00 \$0.00 \$0.00
			тотя		\$0.00

11. Click 'Place Your Order'

Enter Payment Information

Account Information	Amount Due Now \$0.00
YOUR NAME YOUR_EMAIL @Coastal.edu	
Billing Address Edit	Payment Information
Your address County, State	No payment due at this time
Shipping Address Your address County, State	
Cell 123-456-7891 Edit Business NA Home NA	

12. Students will receive two separate emails. If emails are not received, check your Spam/Junk folder

Dear Eligible Graduate:	Family Ticket **	
Thank you for claiming your Fall 2020 Commencement Tickets. This is ONLY a confirmation of your claim for commencement tickets; this is NOT your actual ticket(s). A subsequent email will include a PDF attachment with your tickets for commencement.	Fall Commencement 2020 (12/12) DEC 12 2020 at 01:00pm Brooks Stadium	
Your order confirmation number is TS-3303373178.		
A summary of your order follows:	Price Type Price Level Qty Price Fee	Cost
FC1212 - Fall Commencement December 12th	CCU Student Family 1 4 0.00 0.00	0.00
Graduata Tirkat **	Seating: Level Section Row Seat(s)	
	1 101 A 2-5	
Fall Commencement 2020 (12/12) DEC 12 2020 at 01:00pm Brooks Stadium Price Type Price Level Qty Price Fee Cost	Delivery Method: Print at Home - Commencement Print at Home PDF tickets will arrive to your email inb claiming your tickets. Please Check Your Spam or Juni tickets if you do NOT receive them in a timely fashion receive. one PDF attachment with multiple tickets	ox shortly afte c boxes for PDI . YOU will
CCU Student 2 1 0.00 0.00 0.00		
Seating: Level Section Row Seat(s)	======== Package Subtotal 0.00 Package Order charge 0. Fee Cap Savings 0.00	00
Gen Adm	Package Total 0.00	
Delivery Method: Print at Home - Commencement Print at Home PDF tickets will arrive to your email inbox shortly after	***************************************	*****
claiming your tickets. Please Check Your Spam or Junk boxes for PDF tickets if you do NOT receive them in a timely fashion. YOU will receive one PDF attachment with multiple tickets.	======== Total Cost 0.00	

2) Downloadable PDF's

Dear Commencement Test,

Your CCU Arts Print at Home tickets are ready to download! Please click the link below to view and download your tickets. PLEASE DOWNLOAD YOUR TICKETS PRIOR TO ARRVING AT THE EVENT.

Click here for your tickets Fall Commencement 2020 (12/12) Fall Commencement 2020 (12/12)

Please print your tickets on a standard 8 $1/2 \times 11$ sheet of paper (white paper is recommended), and bring them to your event. Each ticket is individually bar-coded and required for admission.

13. Graduates will receive their seating assignment for the Brooks Stadium Field via email on December 8^{th} , 2020

For Questions or Assistance, please call Wheelwright Box Office at 843-349-2787